

# PROJECT MANAGER



We're currently in search of an unbelievably organized and motivated Project Manager. How organized? So organized you don't have a junk drawer in your kitchen. Is that even possible? An agency can dream.

## **Oh, hey.**

Does the idea of trying to control the unique chaos of an agency filled with smart, passionate and admittedly crazy people get you a bit excited? If you answered yes and are a proud to be a control freak, we should talk. We'll even schedule it, if you'll let us.

## **The gig: Project Manager.**

We're looking for a Project Manager to join our team. But not just any Project Manager. We need the really special kind. The kind of person who can represent our passion to our clients and get them excited, who lives for the craziness of agency life that can keep even the most disorganized creatives on track. And on top of that, we're looking for a Project Manager who still wants to go out and have a bit of fun with the team every now and again. Tall order? Good. You can't make the best work without the best people and we have high standards.

## **The deets.**

Do the kids still say "deets?" Honestly, we're not sure. We got lost at "on fleek." Anyways, let's get serious with a serious-looking list of what we're hoping you have:

- 3 - 5 years of professional experience, ideally in digital (and remember: time spent on Facebook doesn't count)
- Organizational skills that made you the best person to have on a group project in school
- An exceptional drive to do really great work
- The one above this is pretty important, so we wanted to say it again. We need the kind of person who can take a project and own it; someone who wants to be involved in everything and has the dedication to follow through
- Communication skills. Can you figure out how to say the same thing in three different languages: Creative Director, Client and Dev?
- An inherent customer service instinct. Even better if maybe you worked at Starbucks once and can teach us how to use our coffee maker.

## **Let's not be strangers.**

Allow us to introduce ourselves; our name is Park. We're a digital agency dedicated to providing standout creative based in strong strategy. We're still pretty small, but we have some pretty big clients your mom might follow on Facebook. Plus, our size means you'll have the chance to be involved in almost everything and have significant room to grow as we do. We'd say something about the "ground floor," but that feels really salesy. Bad strategy, you might say.

## **Get in touch.**

Now that you know what we're all about, we'd like to get to know you. Send your resume to [adulding@parkdigital.ca](mailto:adulding@parkdigital.ca) and let's see about getting a coffee. Deal?